



JEEViKA

An Initiative of Government of Bihar for Poverty Alleviation

Bihar Rural Livelihoods Promotion Society
State Rural Livelihoods Mission, Bihar



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Date: 09-02-18

Office Order

Procurement of Computer Systems in SOULS Project

JEEViKA in tri-partite MOU with IIT-B and EESL has been implementing the project of solar study lamp distribution in 23 blocks of Gaya and Nawada. Till date 1.8 lakh lamps have been distributed and by March 2018, total distribution will cross approx. 3 lakh lamps. SOULS project has its own Management Information System (MIS) called "SITS" which makes all project related information online. So it is important to equip the SOULS staff with computer system in form of laptop and desktop system.

Laptops will be purchased by respective **Assembly & Distribution Centres** for Field Officers working under them. Procurement of laptops will be done under supervision of the CLF of the concerned area. CLF's procurement committee will do procurement as per CLF procurement manual. Besides, members of CLF procurement committee, Centre In-charge and one of Field Officers would be included in the procurement committee for the purpose.


Desktop systems will be purchased by **Zonal Office** under the supervision of DPCU. DPCU Procurement Committee will do procurement as per DPCU procurement manual. Besides members of DPCU procurement committee, Senior Consultant Solar (Zonal Manager) would also be a member of procurement committee for the purpose.

Specifications along with cost of desktop / laptop and other details would be as mentioned below:

#	Designation	No. of staff	No. of computer system	Minimum specification	Per unit cost
1	Senior Consultant (Zonal Manager)	1	1 (Desktop)	Processor: Core i3, 6 th Generation, 2GHz or higher RAM: 4GB or higher Screen: 14 inch min. Connectivity: Ethernet Port, Wifi, USB 3.0, HDMI DVD Drive: CD/DVD read & write	INR 40,000/-
2	Enterprise Manager	2	2 (Desktop)		
3	Operation Manager	2	2 (Desktop)		
4	Technical Manager	2	2 (Desktop)		
5	Field Officer	10	10 (Laptop)		
6	Accountant	2	2 (Desktop)		

DPM Gaya is directed to circulate the order to respective Zonal Office, CLF, Assembly & Distribution Centres and ensure the procurement of desktops / laptops within 20 days from issuance of the office order.

By the order of CEO


B.K. Pathak
9.2.18

(Officer on Special Duty)

Copy to:

DPM GAYA/ SD GAYA/ YP SD(Solar)/ Senior Consultant Solar